



### **Directions Template**

This document was submitted by Dr Jade Norris  
At the [Centre for Applied Autism Research \(CAAR\)](#)

At The University of Bath

If you have any questions about this document, please get in touch with the authors.

**You are welcome to use or adapt this document, provided due acknowledgement to the source is given: Norris, J. "Directions Template". CAAR, The University of Bath**



**Directions – detailed public transport (attach the annotated map)**

Finding us – taking the bus from the train station

If you come out of the train station facing a pedestrianised area with shops/restaurants in archways, keep walking straight. If you come out facing the Royal Hotel, turn left and walk straight. Keep going for a couple of minutes until you get to a glass building (this is the bus station). The University buses depart from *opposite* the bus station. Cross the road at the pedestrian crossing, and then turn left.

You want the second bus stop, which is labelled on the digital screen as Dorchester Street (just past Sainsbury's local), and is circled in the image below.



The study will be taking place in 10 West on the Claverton Down Campus. I've attached an annotated map which points out the bus stop on campus and the Department. As you'll see on the map, you'll need to cross campus to get to us from the bus stop (about a 5 minute walk) by going up the concrete steps and walking straight until you see 10 West on your left (we are the last building).

I will meet you in the foyer of 10 West, but if I'm not there have a seat and text/call me on [contact number].

Finding us – taking the bus from town

The University buses depart from *opposite* the bus station in Bath. You want the second bus stop, which is labelled on the digital screen as Dorchester Street (just past Sainsbury's local), and is circled in the image below.

**Commented [JN1]:** I downloaded the campus map and added annotations in paint (pointing out relevant car parks, buildings, routes, etc). Campus maps are usually pretty difficult to use otherwise!

**Commented [JN2]:** I used Google maps to screenshot relevant images, and made sure my walking directions between train and bus were clear regardless of where you exit the train station. No one has ever got lost!

With all directions, I think it's important to mentally (or physically!) travel in that way and mark down all direction details (where to turn, landmarks, etc)



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**Directions – disabled parking (attach annotated map)**

Finding us – disabled parking

There are designated disabled parking spaces next to the 10 West building for those with a Blue Badge. If you will be using sat nav, use postcode BA2 6EX. This brings you to the correct entrance; Quarry Road. **Do not navigate to the University of Bath on Google Maps, or use the general postcode for the University, as this will take you through the East entrance.** As you come to the top of Quarry Road, turn right at the first junction and you will be in West Car Park (you'll see a new student accommodation building to your left called Polden). You should see the 10 West building right ahead (a new sandstone-effect building with lots of glass). The disabled spaces you should park in are directly at both the front and rear of the building (close to the doors). You can also park in standard permit holder bays, but not in reserved bays. I've attached an annotated map (based on the original map [here](#)), which shows our location (10 West is the building, and the car park is called West Car Park).

**Commented [JN3]:** I made sure I had directions for all types of parking, which are disabled (blue badge holders), standard (standard visitor permits), and accessible (we managed to negotiate an accessible parking permit that we are allowed to give to our autistic participants, so that they can park in a disabled bay which takes away the worry of finding a space)

**Commented [JN4]:** You often have to be careful with postcodes. Ours often take people the wrong way depending on what type of sat nav they have. What I've done to get around this is picked a postcode of the small street by the correct entrance, which appears to be a lot more accurate, and direct people from there.

**Directions – normal parking (attach annotated map and dated permit)**

The attached parking permit must be displayed clearly in the windscreen. The permit allows you to park in visitor and permit-holder bays (but not reserved or disabled bays, unless you have a blue badge). **Please read the information below carefully, as I it gives you some different options.**

**Commented [JN5]:** Think about how busy campus is, what the parking situation is like, how this changes over the year. These directions are relevant now for our somewhat quieter summer period

**You may be able to park in West Car Park (directly outside 10 West where we will meet), depending on the time of day.** If your appointment is before 1300, you are more likely to find a space on the East side of campus. However, please feel free to try West car park first, if you have time. The attached annotated map shows our location (10 West building).

If you would like to try to park closer:

**WEST:** For sat nav, use postcode BA2 6EX (which brings you to the West entrance; Quarry Road). **Do not navigate to the University of Bath on Google Maps, or use the general postcode for the University, as this will take you through the East entrance.** As you come to the top of Quarry Road, turn right at the first junction and you will be in West Car Park (you'll see a new student accommodation building to your left). You should see the 10 West building right ahead (a brand new sandstone-effect building with lots of glass). You can park in standard permit holder bays, but not in reserved bays.

Parking a little further away (5-10 minute walk):

**EAST:** For sat nav, use postcode BA2 7BA. Once you're driving through campus, just before the bus station, with the Sports Training Village on your right, turn right into East car park. You can park in standard permit holder and visitor bays, but not reserved bays. **If there are no free spaces, carry on to the East car park [overflow](#)** – this can be a little confusing, as when you reach the bottom right corner of East car park, there is a small additional tarmac car park. Although you can park here (anywhere on the right side), this isn't the overflow, so if it's full carry on straight through it and you'll see a track heading behind the playing pitches. This leads to the East car park overflow, where there is almost always a space. You'll then need to cross campus to reach us (see map).

I will meet you in the foyer of 10 West, but if I'm not there have a seat and text/call me on [contact number]